

SIS SCREEN 135 COURSE INVENTORY DESCRIPTION

Lines 00.50-00.99 Title Line

Example: **ASEN 5235-3. Oceanography.**

Lines 01.00-79.99 Description (may include any or all of the following):

1. Text of description
2. "May be repeated" statement
3. Prerequisite(s). Recommended prerequisite(s), corequisite(s). Completion of these courses required to enroll.
4. Restrictions: Enrollment is limited by class standing, major, etc. Example: "Limited to film studies majors only."
5. "Same as" statement (cross listing or double listing), "Credit not granted for this course and" statement.
6. "Meets MAPS requirements for . . ."
7. "Approved for [school or college] core curriculum: . . ."
8. "Offered only in . . . [spring, summer, or fall]"

Lines 80.00-89.99 Prerequisite, recommended prerequisite, and corequisite. Restrictions.

Appear in ALL CAPS. These lines print in the *Registration Handbook and Schedule of Courses*.

Lines 90.00-99.99 "Same as" statement (cross listing or double listing), "Credit not granted for this course and" statement

Appear in ALL CAPS. These lines print in the *Registration Handbook and Schedule of Courses*.

- Catalog course descriptions will be strictly limited to 60 words, including restrictions and prerequisites.
- Course description must begin with an active verb (rather than repetitive use of the phrase, "in this course"). For example: Analyzes, Applies, Covers, Deals with, Discusses, Emphasizes, Evaluates, Examines, Explores, Focuses upon, Highlights, Introduces, Investigates, Involves, Offers, Presents and discusses, Provides, Reflects upon, Reviews, Stresses, Studies, Surveys, etc.
- The following abbreviations will be used: **coreq.** (corequisite), **lab** (laboratory), **lect.** (lecture), **rec.** (recitation), **prereq.** (prerequisite).
- Cross-listed or double-listed courses will be designated with a slash (no spaces).
Cross list: WMST 3044/SOCY 3044
Double list: MCEN 4131/5131
- Narrative text for double-listed courses will be entered for the undergraduate course only. For example, the title line and course description for ACCT 4540 will appear in the catalog. However for ACCT 5540, only the title and "Same as ACCT 4540." will appear.
- Courses taken in sequence will appear on screen 135 with two dashes (no spaces). Ex: PHYS 1010--1020.

Below is an example of the SIS format for a course description in the current catalog.

00.50 **HIST 4920 (1-3). Exploration of the Americas.**
01.00 Examines the voyages of Columbus, Leif Ericson, Vespucci,
02.00 Magellan, and other western European explorers. May be
03.00 repeated up to 4 total credit hours. Prereqs., HIST 1066--2050,
04.00 HIST 3507. Recommended prereqs., ENGL 1010--3250, and
05.00 GEOG 1005--2005. Restricted to juniors/seniors. Same as
06.00 PORT 4920/5920. Credit not granted for this course and SPAN 3920.
07.00 Approved for arts and sciences core curriculum: historical context.
08.00 Offered spring only.
80.00 PREREQ HIST 1066--2050, 3507. RECOMMENDED PREREQ
81.00 ENGL 1010--3520 & GEOG 2005--2005. RESTRICTED TO JRS/SRS.
90.00 SAME AS PORT 4920/5920. CREDIT NOT GRANTED FOR THIS
91.00 COURSE AND SPAN 3920.